

Responsible department or Berlin Professional School /
contact partner

Declaration of a pregnancy in accordance with § 27 *Mutterschutzgesetz* (MuSchG)

Surname, forename

Enrolment number

Degree programme, subject-specific semester

I inform the Hochschule für Wirtschaft und Recht Berlin (HWR Berlin) of my pregnancy.

Estimated delivery date

(Please submit a copy from the *Mutterpass* or other proof or send by e-mail as a scan if it is not to hand)

Information about maternity leave and proof of pregnancy

You have the right to maternity leave as defined by § 3 MuSchG (6 weeks before and min. 8 weeks after the estimated date of delivery) as specified in the medical certificate or a midwife's certificate.

Passing on information about maternity leave

The HWR Berlin is obliged to inform the *Landesamt für Arbeitsschutz, Gesundheitsschutz und technische Sicherheit Berlin* (LAGetSi) of the pregnancy (further information about the information which must be communicated is stipulated in the form "Benachrichtigung nach § 27 Absatz 1 des Mutterschutzgesetzes (MuSchG) über die Tätigkeit einer schwangeren oder stillenden Schülerin oder Studentin" from the LAGetSi).

I have been informed of my rights and duties as a HWR Berlin student during maternity leave. I have read and understood the regulations for the implementation of maternity leave for students at the Hochschule für Wirtschaft und Recht Berlin from 09.04.2018. I will inform my internship provider of the pregnancy.

Date, student's signature



Comment of the administration

Only to be completed by the administration

Mutterpass or similar submitted

Further action Yes No

If yes, which:

Date, signature