

# How to apply

## Business Administration/Industrial Insurance

Degree	<b>Bachelor of Arts (B.A.)</b>
Type of study	<b>Cooperative</b>
Standard period of study	<b>6 Semesters (incl. internship)</b>
Commencement of studies	<b>Winter semester (1 Oct)</b>
Credits (ECTS)	<b>210</b>
Language of instruction	<b>German</b>
Department / Central Institute	<b>Department of Cooperative Studies</b>

## How to apply without a German university entrance qualification

The application is to be submitted to the partner company.

### Application period:

Up to a year before commencement of study

## Admission requirements

- University entrance qualification or an entrance qualification for a University of Applied Sciences
- A contract (on a form) with a suitable apprenticeship institution/ company

## Evidence of German language skills

For study courses in German international students have to prove their German proficiency through the "Test of German Language Ability for Foreign College Students (DSH 2)". Graduates of the Goethe-Zertifikats C2 (Großes Deutsches Sprachdiplom (GDS)) by the Goethe-Institut, Test-DaF-Graduates with the result of TDN degree 4 in all four tests and graduates of the test „telc Deutsch C1 Hochschule“ do not need the DSH.

- [Back to degree programme](#)

## General information

### Student Counselling Services

+49 30 30877-1919

- [Contact form](#)
- [On-site consultation](#)

## Admission and enrolment

Department of Cooperative Studies

### Personal counselling for dual study programmes

+49 30 30877-2000

[studienberatung.dual@hwr-berlin.de](mailto:studienberatung.dual@hwr-berlin.de)

Office hours (without advance notice)

Thu 15.00 -17.00

Study counselling by telephone

Thu 14.00 -15.00